本科生学业导师面谈记录表

**SEM Undergraduate Academic Advising Program Meeting Report**

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| --- | --- | --- | --- |
| 导师姓名Advisor |  | 面谈日期Meeting Date |  |
| 学生姓名Student |  | 面谈地点Meeting Venue |  |
| 面谈纪要（讨论主题、讨论问题、建议等）Meeting Summary (topics discussed, problems, suggestions, etc.) |
|  |
| 导师签名Advisor Signature |  |
| 学生签名Student Signature |  |

本科生学业导师更换申请表

SEM Application for Change of Advisor

|  |  |
| --- | --- |
| 申请人姓名Name |  |
| 申请人Applicant | □学生 Student□导师 Advisor |
| 更换原因Reasons | 申请人签名Signature： 日期Date：  |
| 学院意见Comments | 主管院长签名Signature： 日期Date：  |